Leaders Wanted

Name: ____________________  Date: _____________

ASG is currently seeking student for executive positions!

ASG position(s) you are applying for: ______________________________

• Do you want to develop your leadership skills?
• Do you want to make a difference?
• Do you want get involved? Have it on your job resume?

Application Check List: Please submit the following:

☐ Student Leader Agreement
☐ Completed Application
☐ Signature of one of your faculty members

**ASG executives must be full time students with a cumulative G.P.A of 2.0 or higher**

☐ Submit a copy of unofficial transcript
☐ Submit current quarter’s class schedule

Please review all materials to ensure a complete application packet

Questions? Contact:
Kat Flores / LeMont Lucas
kflores@bates.ctc.edu / lemontlucas@bates.ctc.edu

Bates Technical College is an Equal Opportunity Employer and Educator.
ASG Student Leader Agreement

As an elected or appointed student leader, I agree to fulfill the responsibilities of my position. General responsibilities are to:

- Lead by example by maintaining a posture of professionalism and decorum at all times.
- Attend the General Assembly, Executive and the President’s meetings.
- Initiate and complete one major project per year.
- Serve on a Tenure Committee. (Except President)
- Ensure all ASG ‘in-house’ business remains confidential.
- Turn in unofficial transcripts and schedules during the first week of each new quarter.
- Attend the CUSP Leadership Conference (first week of September, in Wenatchee, WA).
- Fulfill the job description duties for the position I am elected or appointed to.

As is currently stated in the ASG By-Laws:

- Three or more absences per quarter from executive council meetings, staff or regular business requires action consistent with the established Progressive Procedures for ASG Executives.
- Academic progress for executive officers follows the Progressive Procedures for ASG Executives.
- Maintain the strictest confidence of information within the executive team, specifically for ASG Executive business.
- Maintain a respectful team environment with my fellow officers.

I understand the leadership agreement as outlined above. I understand the necessary time commitments and responsibilities the position requires. I also understand that if I fail to fulfill my responsibilities: fall below academic requirements, miss required meetings, or fail to fulfill the responsibilities of my position, I am subject to the action under the established Progressive Procedures for ASG Executives, which include probationary action, reduction in stipend or removal from office.

Printed Name: ______________________________

Signature: ______________________________

Date: ____________________________
ASG Officer Application

Date: ________________

ASG position(s) you are applying for: ___________________________________________

Name (printed) ___________________________________________ Student ID Number ___________________________________________

Phone Contact __________________________ Email Address ___________________________________________

NOTE: ASG Officers are expected to use their college email for ASG Executive correspondence

Program ___________________________________________ Veteran? Yes □

Expected Date of Graduation: ________________

Leadership positions held and experience:

________________________________________

________________________________________

________________________________________

Community service and involvement:

________________________________________

________________________________________

________________________________________

Reason(s) you want to participate in ASG:

________________________________________

________________________________________

________________________________________
Student / Instructor / ASG Advisor ~ Expectations Agreement

Student expectations are to:
- Provide their instructor(s) with ASG meeting dates or calendar.
- Inform their instructor(s) when leaving for ASG or related meetings.
- Return to class as soon as the ASG required meeting is over.
- Meet the time commitment (positions generally require 1-3 hours per week).
- Maintain 2.0 or better cumulative GPA and attend required ASG Executive meetings.
- Maintain a respectful team environment with fellow officers.
- Provide the ASG Advisor or designee with quarterly student schedule and unofficial transcript for full-time status and to review cumulative GPA.
- Maintain the strictest confidence of information within the executive team, specifically regarding ASG Executive officer business.
- Understand and sign the ASG Leadership Agreement and this Expectations Agreement.

Instructor expectations are to:
- Confirm student is in good standing at the time of notification.
- Release students for ASG meetings without adversely affecting classroom attendance.
- Maintain communication with the ASG Advisor or designee, to include less than satisfactory progress of the ASG Executive.
- Understand and sign this Expectations Agreement.

ASG Advisor expectations are to:
- Maintain open communication with instructors.
- Keep a current event calendar on the ASG website and/or upon instructor request.
- Recognize the need for flexibility with ASG Executive class schedule(s) and instructor needs.
- Understand and sign this Expectations Agreement.

Student Name (printed) ___________________________ Student Signature ___________________________

Instructor Name (printed) ___________________________ Instructor Signature ___________________________

ASG Advisor Name (printed) ___________________________ ASG Advisor Signature ___________________________