



Commercial Truck Driving

Enrollment Steps

- Step 1** Attend a *Truck Driving Information Session*. Information Sessions are held the first and third Thursday at 3 p.m. at the South Campus in Building A, Room 100. South Campus is located at 2201 South 78th St., Tacoma. These sessions run approximately one hour and is an important first step to enrollment. If you've attended an Information Session, **proceed to step 2**.
- Step 2** Take the entrance test, the COMPASS assessment. The COMPASS is offered through our testing center, 253.680.7030. Visit www.bates.ctc.edu/Testing for a current testing schedule. The COMPASS fee is \$25.25. Other colleges also offer the COMPASS test. Regardless of where you test, we will need a copy of your scores prior to enrollment. If you have completed the COMPASS test, **proceed to step 3**.
- Step 3** If you will be using federal student aid (grants or loans) to help pay for your program, **proceed to step 4**.
- If you are paying for your program out of pocket and will **not** be using any financial aid, **proceed to step 5**.
- Step 4** Complete a *Free Application for Student Aid* (FAFSA). If you will be using *federal student aid* (grants/loans) to help fund your program, you should work closely with our financial aid office. The first step is to complete an online FAFSA application and to provide Bates' financial aid office with any required paperwork. While working on step 4, if at any time you are unclear, have questions, get stuck or need help, be sure to contact our financial aid staff for assistance or visit www.bates.ctc.edu/FinancialAid. When your FAFSA application is complete and you have a clear understanding of your funding, **proceed to step 5**.
- Step 5** Contact career specialist Jim Field at jfield@bates.ctc.edu or 253.680.7410 to arrange a time to meet to provide a copy of your COMPASS scores and to establish your program start date. **Proceed to step 6**.
- Step 6** Meet with career specialist Jim Field to complete enrollment paperwork. The admissions fee (\$62.70) should be paid at this time, as well as the first half of the Commercial Truck Driving tuition. **Proceed to step 7**.
- Step 7** Congratulations! You are now officially enrolled to begin your program.