Quick Start Guide to Your Washington Online (WAOL) Class

1. Find out when your class starts and other important class details by going to www.waol.org, click on Class Schedule tab, select Bates Technical College from the drop down list, and click Search. Then click the Class Details link to look up information about your class. Note the classroom open date, start/stop dates, and WAOL ID number. Please note, WAOL establishes its own quarterly registration and quarter start dates which are different than Bates.

2. Next, order your course materials/textbooks. Check with the Bates Online Bookstore to see if it carries what you need. If it doesn’t, you can order from WAOL’s eCampus Bookstore or check with other online book retailers. Keep in mind that you need to have your books by the first day of class, so order early and leave time for delivery.

3. Your classroom will open one week before the class start date. To login to your WAOL class, go to https://bates.instructure.com using the login instructions below:

   Username: Your 9 digit student ID number
   Password: Your 9 digit student ID number

4. Need technical assistance? There are a couple of places to get help with Canvas whether you’re logged in or not. At login, click on the Canvas Help link located at the bottom of the log-in page (as pictured).
Or, after you've logged into your account, you can access support by clicking on the "Help" link in the top right-hand corner of your account:

![Help link](image)

5. Other questions? [WAOL Student Handbook](#)

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### Some Frequently Asked Questions

#### When does my class start?

WAOL establishes its own quarterly start and end dates which are different from Bates’ quarters. You can find out when your class starts and other important class details by going to [www.waol.org](http://www.waol.org), click on **Class Schedule** tab, select **Bates Technical College** from the drop down list, and click **Search**. Then click the **Class Details** link to look up information about your class. Note the classroom open date, start/stop dates, and WAOL ID number.

#### How do I find out who my instructor is?

The instructor for your class is assigned by WAOL. You will find out your instructor’s name when you login to your class one week before the class start date.

#### How do I communicate with my instructor?

Instructors are available primarily via e-mail and threaded discussion boards. Some instructors will provide a telephone number for messages, or arrange live online chat times. Instructors, like students, are online five days out of seven.

#### How much work is an online class?

College level classes are generally designed so that students spend two hours in preparation or homework for every hour in class. Washington Online classes follow that model, so you can expect to spend as much as three hours each week for each credit. For a five-credit course, this will mean 12 to 15 hours per week.

Online courses can be a lot more work than those on campus. If possible, think about starting with one online class just to get the feel of how it works and whether you would be successful in more than one at a time.

#### Have more questions?

Didn't find what you were looking for? Email the WAOL support desk at [wa-online@sbctc.edu](mailto:wa-online@sbctc.edu) or continue to the Canvas Help Center [https://help.instructure.com/home](https://help.instructure.com/home).