HOW TO APPLY FOR FINANCIAL AID ONLINE
*FAFSA provides only an estimate of your eligibility*

To complete the Free Application for Federal Student Aid (FAFSA):
1) Go to: [www.fafsa.gov](http://www.fafsa.gov).
2) Create a FSA ID *this is required to complete an application*

Time-saving tips:
ENTER THE BATES SCHOOL CODE 012259
SELECT THE DATA RETRIEVAL TOOL OPTION (DRT)

What to expect:
1) Department of Education will notify you of your electronic submission.
2) It can take up to two weeks for Bates Technical College to receive your student information.
3) During this period, it is recommended that ALL STUDENTS ATTEND AN INFORMATION SESSION: Please contact Advising: 253.680.7002 or visit [www.bates.ctc.edu/InformationSessions](http://www.bates.ctc.edu/InformationSessions).
4) When your information has been received from the Department of Education, Financial Aid will begin accepting documents:
   *you will be notified of this via EMAIL and through the STUDENT PORTAL, [www.bates.ctc.edu/FAPortal](http://www.bates.ctc.edu/FAPortal).
   *during this process, you may be requested to provide additional documentation that can be downloaded at [www.bates.ctc.edu/FinancialAid/forms](http://www.bates.ctc.edu/FinancialAid/forms).
   *APPLYING FOR LOANS requires a SEPERATE APPLICATION.

FINANCIAL AID QUARTERLY PRIORITY PROCESSING DEADLINES:


QUARTERLY LOAN APPLICATION PROCESSING DEADLINES:


5) It is strongly encouraged that ALL STUDENTS regularly check the STUDENT PORTAL for any updates and additional required documents requested: [www.bates.ctc.edu/FAPortal](http://www.bates.ctc.edu/FAPortal).
6) If you have any question please contact financial aid during normal office hours or online at [www.Financial-aid@bates.ctc.edu](http://www.Financial-aid@bates.ctc.edu).

**MAIN OFFICE HOURS:** Mon.-Thu. 9 a.m.-4:30 p.m. and Fri. 8 a.m.-Noon
**SOUTH CAMPUS OFFICE HOURS:** Tue. and Thu. 1-4:00 p.m.

**OFFICE LOCATION:**

**MAIN CAMPUS**
1101 S. Yakima Ave
Tacoma, WA 98405
253.680.7020

**SOUTH CAMPUS**
2201 S. 78th St.
Tacoma, WA 98409
253.680.7529

ACCESS THE STUDENT FINANCIAL AID PORTAL FROM HOME at [www.bates.ctc.edu/FAPortal](http://www.bates.ctc.edu/FAPortal).